

Resolution 08042303  
Great River School Waiting List Policy

**I. Purpose**

The purpose of this policy is to ensure the practice of a fair and equitable waiting list procedure at Great River School.

**II. General Statement of Policy**

Following the lottery, those students who have not been admitted will be placed on a waiting list and, within a reasonable length of time, either be admitted or notified that there will not be openings for them during the academic year for which they applied. We will follow the steps outlined below to ensure the procedure is equitable to all applicants.

**Underlying Considerations**

1. The goal of the waiting list is to have a list of students from which to pull to maintain maximum class sizes for the next academic year.
2. All students on the waiting list should know their current status at the end of each month following the lottery and through the first month of the school year for which they are applying.

**Waiting List Procedures**

1. All students will be assigned a waiting list number during the lottery procedures.
2. Letters to those students on the waiting list will be sent at the same time as acceptance letters.
3. Two weeks after the lottery, a second round of acceptance letters will go out to keep our enrollment at our desired total.
4. We will repeat this process as many times as necessary to keep our enrollment full according to pre-determined numbers.
5. At the end of each month, those students on the waiting list will be sent a postcard telling them of their new waiting list number.

Offered by Connie Lepro

Seconded by Angela Van Der Puije

Adopted this 23<sup>rd</sup> day of April 2008 by unanimous GRS Board vote